



STUDIO PRACTICES AGREEMENT

I, _____ am choosing to receive the following initialed services from I.Q. Productionz:

_____ **Graphic Design.** This includes: logos, website design, photo edits, album art and/or other _____. You will obtain graphic design work copyright for two years from the completion date on this agreement. After two years, a renewal fee of \$25.00 will need to be paid yearly to have this work remain in public.

_____ **Photography.** This includes photos only. Photos can be received in any format and used in any way. Photos for public use are only authorized for use up to one year from the completion date on this agreement unless renewed for a fee of \$300.00. If photos are found in use after this time without documentation of renewal, a fine up to \$3,000.00 will be applied.

_____ **Videography.** This includes any motion pictures. Examples of work could be music videos, website introductions, interviews, skits or specifically, _____.
Video work rights are good for one year from the completion date on this agreement. Renewal fees for the continued public use of this content can be paid yearly at the price of \$50.00 or consolidated into a five year plan if paid in full for \$200.00.

_____ **Recordings.** This includes any audio work. Recordings can be received as whole working files, finished productions or other _____. Rights can be leased for \$25.00 monthly or owned for \$1000.00. If The recording is audio stamped with I.Q. Productionz and credited in text, rights are free with the understanding that I.Q. Productionz will receive mechanical royalties through BMI under **PARSONS HALI SARAH (MS) 550238287.**



_____ **Fashion.** This includes wardrobe assistance, tech packs, custom creations, alterations _____ and/or _____ other _____. All works of this nature only receive protective right in that the work may not be repeated without consultation.

_____ **Promotion.** This includes setting-up/management of social media accounts, writing press releases, finding touring venues, managing merchandise production _____ and _____ or other _____.

DELIVERY

Services will be delivered digitally via google drive sharing/editing. If services are not digital, a PDF will be created that outlines the final output and may include pictures or links.

PAYMENT

The initialed service(s) above will cost a total of _____. On today's date: _____, half of the payment is due to proceed with the project. We accept cash, card or paypal. This payment will be good for _____ working hours.

REVISIONS

Any additional hours for unplanned revisions of a project will result in \$100.00 per hour. When half of the approved hours above have been used, a progress report will be compiled and sent to you via email. From there, we will decide if the project will be completed with our original timeline, or if we should make a new agreement. The only circumstance hourly revision fees will acquire is at the end of a project term.

CANCELATIONS

If a project is canceled by you at the mid-term progress report, there will be no refund. If a project is canceled before project mid-term, you will be refunded for the time that has not been used. Cancellation after the mid-term will result in additional fees for the time of continued working.



ADDITIONAL TERMS *Including deadlines*

_____ I.Q. Productionz has taken the time to answer any questions I have about this agreement and I fully understand the terms and conditions written here in.

FULL WRITTEN NAME (client) SIGNATURE DATE

FULL WRITTEN NAME (provider) SIGNATURE DATE